

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Sep 10, 2015

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: \_\_\_\_\_

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: [Signature]

Date: 9/1/15

# ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 9/10/2015

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20150910probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

## Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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## Grant-Funded Agreements

<u>Select...</u>	Grant Name: <u></u>
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Department	Signature	Date
1) Originating	<i>[Signature]</i>	<i>9/11/15</i>
2) Legal	<i>Mary Clates</i>	<i>9/11/15</i>
3) Finance	<i>[Signature]</i>	<i>9/11/15</i>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.15-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of September 10, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Wilson Lumber Company	Building Materials	Six Months
Dana Safety Supply Municipal Emergency Equipment Services Inc.	Fire Hoses	One Year W/Extensions
CDK Enterprises Inc. dba Southern Lighting & Traffic Systems Temple Inc.	Pan Tilt Zoom Camera	One Year W/Extensions

**ADOPTED** this the 10<sup>th</sup> day of September 2015.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 10<sup>th</sup> day of September 2015.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# SUMMARY OF BIDS FOR ACCEPTANCE

## September 10, 2015

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
*Wilson Lumber Company Huntsville, AL	Building Supplies	Six Months	
*Dana Safety Supply Greensboro, NC *Municipal Emergency Equipment Services Inc. Southbury, CT	Fire Hoses	One Year W/Extensions	1
CDK Enterprises Inc. dba Southern Lighting & Traffic Systems Cumming, GA Temple Inc. Decatur, AL	Pan Tilt Zoom Camera	One Year W/Extensions	2

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICES  
FROM: Community Development  
BID NUMBER: 65-2015-90-3  
COMMODITY/SERVICE: Building MaterialsDATE: 8/17/15AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Wilson Lumber CompanyRECOMMENDATION: Award to over all bid, Wilson Lumber Company, who meets specifications and can supply materials as outlined in their bid response.

Description	Price	UOM	Comment
see attached			

INITIAL PURCHASE: \$ 60,000.00FUNDING SOURCE: 09-9000-0809-2015TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☐ One Year w/Additional One Year Extensions as Allowable by State Law  
☒ Other (explain) 5 x MONTHS**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services  
\_\_\_\_\_  
Department Head

Council President

9-10-15

Date

Mayor Tommy Battle

9-10-15

Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: HFRBID NUMBER: 67-2015-53-2DATE: 8/20/15COMMODITY/SERVICE: Fire HosesAGREEMENT BETWEEN CITY OF HUNTSVILLE AND DANA SAFETY SUPPLYRECOMMENDATION: RECOMMEND AWARD TO THE LOW BIDDER MEETING SPECIFICATIONS

Description	Price	UOM	Comment
3"X 25' JAFILITE HD SMALL DIAMETER SUPPLY LINE	\$ 132.55	EA	
5" X 100' JAFRIB LARGE DIAMETER SUPPLY LINE	\$ 478.93	EA	
1" X 100' GOODYEAR BOOSTER LINE	\$ 410.53	EA	
ALTERNATE 1" X 100' ARMORED REEL BOOSTER LINE	\$ 259.95	EA	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 01-5300-0403-1201

TERM OF CONTRACT:

☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services  
\_\_\_\_\_  
Department Head

Council President

Sept. 10, 2015  
Date

Mayor Tommy Battle

Sept. 10, 2015  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICES  
FROM: HFR  
BID NUMBER: 67-2015-53-2  
COMMODITY/SERVICE: Fire HosesDATE: 8/20/15AGREEMENT BETWEEN CITY OF HUNTSVILLE AND MUNICIPAL EMERGENCY EQUIPMENT SERVICES INCRECOMMENDATION: RECOMMEND AWARD TO THE LOW BIDDER MEETING SPECIFICATIONS

Description	Price	UOM	Comment
1.5" X 50' DJ800 DOUBLE JACKETED	\$ 69.90	EA	
1.75" X 100' DJ800 DOUBLE JACKETED	\$ 87.10	EA	
2.5" X 100' DJ800 DOUBLE JACKETED	\$ 113.95	EA	
3" X 100' HYDROFLOW HR30RD SMALL DIAMETER SUPPLY LINE	\$ 341.95	EA	
1 X 100' FP10YD FORESTRY HOSE	\$ 77.45	EA	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 01-5300-0403-1201TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services

Council President

Sept. 10, 2015  
Date  
\_\_\_\_\_  
Department Head

Mayor Tommy Battle

Sept. 10, 2015  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: TRAFFIC ENGINEERINGBID NUMBER: 52-2015-64-2DATE: 8/28/15COMMODITY/SERVICE: PAN TILT ZOOM CAMERAAGREEMENT BETWEEN CITY OF HUNTSVILLE AND CDK Enterprises, Inc. dba  
SOUTHERN LIGHTING & TRAFFIC SYSTEMSRECOMMENDATION: TRAFFIC ENGINEERING HAS REVIEWED ALL BIDS AND RECOMMENDS ITEM #2 ONLY BE  
AWARDED TO SOUTHERN LIGHTING & TRAFFIC SYSTEMS.

Description	Price	UOM	Comment
ITEM #2 - Camera 2			
Sidewinder H.264 Outdoor High Definition PTZ	\$ 5,059.00	Each	

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: 23-6400-0813-8163TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

Sept. 10, 2015  
Date  
Department Head

Mayor Tommy Battle

Sept. 10, 2015  
Date



**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: TRAFFIC ENGINEERINGBID NUMBER: 52-2015-64-2DATE: 8/28/15COMMODITY/SERVICE: PAN TILT ZOOM CAMERAAGREEMENT BETWEEN CITY OF HUNTSVILLE AND TEMPLE INC.RECOMMENDATION: TRAFFIC ENGINEERING HAS REVIEWED ALL BIDS AND RECOMMENDS ITEM #1 ONLY BE  
AWARDED TO TEMPLE INC.

Description	Price	UOM	Comment
ITEM #1 - Camera 1			
SiquaR HSD820H3-E Outdoor High Speed PTZ Dome	\$ 2,571.00	Each	

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: 23-6400-0813-8163TERM OF CONTRACT: ☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

Date

  
Department Head

Mayor Tommy Battle

Date